



Forrest City Public Library Minutes – September 9, 2024

I. CALL TO ORDER – 4:45

II. ROLL CALL

LINDSAY HODGES, CHAIRPERSON
KAREN HODGES
JEANETTE JENKINS
EVELYN SMITH
SANDRA WRIGHT
ARLISA HARRIS

III. MOTION TO APPROVE MINUTES – Meeting called to order, and it was motioned by Evelyn Smith and seconded by Karen Hodges to approve minutes from the last meeting. Motion carried.

IV. REPORTS OF COMMITTEES

- a. **FINANCIALS** – Amor Bank statement is not correct; \$62,470.06 was accidentally deposited in the account which will have to come out. Millage \$5,788.45 and \$908.61 Fine/Fees of \$908.61 were deposited. Financials were approved by a motion made by Jeanette Jenkins and seconded by Evelyn Smith, motioned carried.

V. UNFINISHED BUSINESS

- a. **AMPHITHEATER SITE PLAN DISCUSSION- ECOLOGICAL DESIGN GROUP, INC.**– EDG went over the changes for the railings for the amphitheater and discussed the bid process and timeline for completion. Bid advertising begins on Sept 22 along with bid instruction to the local papers in the surrounding area. It was recommended to create a payment bond which allows the library to retain a higher percentage of the funding until the project is complete. The estimated start date is November 1st, so bids are due by October 21st for bid opening at 2pm. The project is estimated to be completed in 6 months.
- b. **HOTSPOT LENDING POLICY**- Rene’ Ward spoke to the board about the temporary policy and how it was working. A motion to make the policy permanent was made by Evelyn Smith and properly seconded by Jeanette Jenkins, motion carried.

VI. NEW BUSINESS

- a. **DIRECTOR’S SUMMIT** – It was motioned by Jeanette Jenkins and seconded by Evelyn Smith to allow the Director to attend the summit, and the library cover associated costs. Motion carried.

VII. ANNOUNCEMENTS/CORRESPONDENCE

- a. **DIRECTORS REPORT** – The library will be closed for ½ day for Narcan training on September 11th. The library will be hosting a Lunch & Learn with the St. Francis County Extension on September 19, 2024

VIII. ADJOURNMENT No regular meeting in October but a Special Called meeting set for October 21, 2024

Minutes approved on _____

By _____

Lindsay Hodges,
Chairperson

Minutes prepared by Jeanette Jenkins on September 29, 2024