



Forrest City Public Library Minutes – May 13, 2024

I. CALL TO ORDER – 4:45

II. ROLL CALL

LINDSAY HODGES, CHAIRPERSON
KAREN HODGES – *not in attendance*
JEANETTE JENKINS
EVELYN SMITH
SANDRA WRIGHT
ARLISA HARRIS

III. MOTION TO APPROVE MINUTES – Motion to approve minutes for March 11, 2024, by Sandra Wright and seconded by Jeanette Jenkins. Motion carried unanimously.

IV. REPORTS OF COMMITTEES

- a. **FINANCIALS** –Received two statements from Armor Bank for March and April. March statement we received a \$10,000 grant from ALA for the accessible handicap door which we can add now. We also received State Aid in the amount of \$9,263 and millage of \$3,714.55 plus fines and fees of \$1029.35 for a total of \$24,0015. In April we received a millage check of \$15,353.12 and fees and fines of \$1351.25. We also received a grant for the summer program from St. Francis County Community Foundation for \$1200.00 and total for the month was \$17,913.43. FNB Memorial debits were \$1,105 from Entergy grant for VITA used to pay volunteers. Need to take a second look at expenditures for maintenance but everything else looks fine. Motion to approve by Sandra Wright and second by Jeanette Jenkins. Motion carried unanimously.
- b. **DIRECTOR’S REPORT**– We had a luncheon to get feedback from volunteers about the program and got some good ideas about stickers which we plan on implementing. We filed 298 tax returns for 2023 which is the record high from when the program started 7 years ago with just 58 returns. We also had an autism program that turned out really good with 30 people in attendance.

V. UNFINISHED BUSINESS

- a. **AMPHITHEATER SITE PLAN DISCUSSION- ECOLOGICAL DESIGN GROUP, INC.**– Martin Smith was in attendance to discuss the changes to the location of the Amphitheater, what it will look like and the features. We are on target to get the Design Development by 5/28/204. Motion by Sandra Wright and second By Evelyn Smith that we move forward with the development of the Amphitheater. Motion carried unanimously.
- b. **PARTNERSHIP WITH FCC BUREAU OF PRISON** – they want to partner with the library to allow inmates to check out books. They have submitted a memorandum of understanding contract, and the director will look it over and revise a couple of things before signing and submitting it.

VI. NEW BUSINESS

- a. **NEW HIRE - SHELVER** – had to hire a Shelver on short notice because one staff member out sick and another will be on extended leave.
- b. **CITY OF FORREST CITY & LIBRARY WEBSITE MERGING DISCUSSION** – to become under the umbrella of the city so it will be easier to find the library with less effort and will also give us an app and the information will go directly to social media platforms.

VII. ADJOURNMENT – 6:05

Minutes approved on _____

By _____

Lindsay Hodges, Chairperson

Minutes prepared by Jeanette Jenkins on May 30, 2024