



Forrest City Public Library Minutes – March 11, 2024

I. CALL TO ORDER – 4:45

II. ROLL CALL

LINDSAY HODGES, CHAIRMAN
KAREN HODGES -
JEANETTE JENKINS
EVELYN SMITH
SANDRA WRIGHT
ARLISA HARRIS

III. MOTION TO APPROVE MINUTES - Motion to approve the minutes for Dec 11, 2023, by Jeanette Jenkins and seconded by Karen Hodges. Motion carried unanimously. Meeting for Feb 2024 was cancelled.

IV. REPORTS OF COMMITTEES

- a. **FINANCIALS** – Memorial account, no change except for small interest paid. The checking account statement showed millage \$2,505.98 and library fees \$1,103.15. Motion to approve the Financial Statement as presented was made by Sandra Wright and properly seconded by Jeanette Jenkins.
- b. **DIRECTOR’S REPORT–VITA** program has filed 159 tax returns, and this program will end on April 12, 2024. Shelver position is vacant and is currently being advertised at AR Workforce.

V. UNFINISHED BUSINESS

- a. **PARK GRANT** – Arlisa reported that the library was awarded a matching grant from Arkansas Dept. of Parks, Heritage and Tourism for \$62, 241.40 to be shared with Sports Complex Splash Pad.

VI. NEW BUSINESS

- a. **AMPHITHEATER SITE PLAN DISCUSSION** – Martin Smith and Hannah Keltner with Ecological Design Group (EDG) Inc. were in attendance and suggested that the board consider building the amphitheater on the adjacent corner lot for better visibility and possibly at a lower cost due to the property’s current infrastructure. A new site plan will be presented to the board at their next meeting. Motion to retain EDG for architectural services was made by Jeanette Jenkins and properly seconded by Evelyn Smith.
- b. **2023 TRUSTEES REPORT** – The board received the annual report. It will be notarized and sent to the Forrest City City Council.
- c. **BOARD OFFICERS, MEETING DATES & FREQUENCY** – The board agreed to continue meeting every other month, on the second Monday of that month at 4:45 p.m. Officers, Lindsay Hodges, Chair; Sandra Wright, Co-Chair and Jeanette Jenkins, Secretary effective today.
- d. **MEMORANDUM OF UNDERSTANDING – FCC** – Tabled until the next meeting.
- e. **ALA ACCESSIBILITY GRANT** – Arlisa reported that the library will receive a \$10,000 grant to replace the rear door with automatic doors.
- f. **VITA TAX GRANT – ENTERGY** – Arlisa reported that the library received \$5,000 to assist with costs incurred by the library to run the VITA program.
- g. **ECLIPSE GLASSES** – Arlisa reported that the library received several thousand pairs of glasses to pass out to the community.
- h. **PERSONNEL – EXECUTIVE SESSION** – The board went into executive session, returned to open session and no action was taken.

VII. ADJOURNMENT - 5:35

Minutes approved on _____

By _____

Lindsay Hodges, Chairlady

Minutes prepared by Arlisa Harris on May 1, 2024