



**Forrest City Public Library
Minutes – July 14, 2025**

I. CALL TO ORDER – 4:45

II. ROLL CALL

LINDSAY HODGES, JEANETTE JENKINS, EVELYN SMITH, SANDRA WRIGHT – *in attendance*
KAREN HODGES – *not in attendance*

III. MOTION TO APPROVE MINUTES – Meeting called to order, and it was motioned by Sandra Wright and seconded by Evelyn Smith to approve minutes from the meeting in May. Motion carried.

IV. REPORTS OF COMMITTEES

- a. **FINANCIALS** – It was motioned by Jeanette Jenkins and seconded by Evelyn Smith to accept the financials as presented; motion carried.
- b. **AMPHITHEATER PROJECT UPDATE** – Harris reported issues with the new fencing at the corner of Cross and Washington has created a blind spot for motorists. Code enforcement officer Kendall Pettus received several complaints from the community. Harris reported that several slats were removed from the fence until the issue is resolved. Chairperson Lindsay Hodges stated that any changes to the fence should not be at the expense of the library. The board discussed several viable options but asked Harris to meet with the architect, contractor, and code enforcement to come up with a solution.

V. UNFINISHED BUSINESS

- a. **SIGNATURE STAMPS** - Harris reported that bills are now being paid using two board signature stamps. The board received a list of all bills paid from May 30 – July 10.
- b. **PRESENTATION FROM (MARCH 2025 MEETING)** – Board discussed a previous request to partner with the Arkansas High Obesity Prevention Project (U of A) to have a farmer's market on library property. After some discussion, the board declined the request.

VI. NEW BUSINESS

- a. **EMPLOYEE HANDBOOK** - This was tabled to be discussed at a future meeting.
- b. **SATURDAY OPENING** – Harris reported receiving several complaints that the library's current hours are not conducive for the working class. The board agreed to open the library on the first Saturday of each month, starting in September, through December on a trial basis.
- c. **BOARD OF TRUSTEES RETREAT** – Harris reminded the board of the retreat on Aug 5, from 9 am to noon at the FC Civic Center.

VII. ANNOUNCEMENTS/CORRESPONDENCE

- a. **DIRECTORS REPORT** – Harris shared correspondence from a patron; reported posting the Shelves' position and discussed the need to get estimates to replace and paint the exterior windowsills.

VIII. ADJOURNMENT next meeting September 15, 2025

By _____

Minutes approved on:

Lindsay Hodges, Chairperson

Minutes prepared by Artisa Harris on August 1, 2025